

## ASSOCIATION OF CASS COUNTY LAKES

### BYLAWS (AMENDED AND RESTATED)

#### ARTICLE I – NAME AND PURPOSE

**Section 1:** The name of the organization is Association of Cass County Lakes (ACCL).

**Section 2:** The purpose of this organization shall be to serve the people of Cass County, Minnesota who are interested in the welfare of Cass County lakes, waterways and their environment; specifically

- (1) by facilitating cooperation among member lake associations and assist them in fostering wise use of the lake's area;
- (2) by encouraging lake residents to form associations and provide them with the necessary information;
- (3) by functioning as an umbrella organization where individual lake associations can exchange information, share ideas and obtain advice for solving problems affecting a specific lake or group of lakes;
- (4) by informing and updating members on water quality initiatives, environmental issues, laws and regulations affecting lakes, and any other proposals that promote the health and welfare of the county lakes;
- (5) by actively monitoring and participating, as appropriate, in the functions of townships; Cass County Board of Commissioners, Planning Commission, Board of Adjustment, advisory committees, and revisions and updating processes of the county Comprehensive Plan and Land Use Ordinances as they pertain to lakes, waterways, watersheds and related areas such as watershed districts and soil and water conservations districts; and state and federal agencies such as the DNR, PCA and the US Forest Service.

#### ARTICLE II – MEMBERSHIP AND DUES

**Section 1:** Membership shall consist of Cass County lake associations whose primary purpose is to protect and improve their lake environments. Those eligible may become a member by completing and submitting an annual membership form and paying annual dues. The lake association will be a full member. Individuals and organizations not representing an

organized lake association may join and attend all associations meetings, but may not vote on any item of business brought before the association.

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Section 2: Dues will be determined annually by the Board of Directors.

ARTICLE III – MEETINGS

Section 1: Annual meeting. There shall be an annual meeting to elect officers and directors and conduct such other business as needed. The date, time and place of this meeting shall be designated by the Board of Directors.

Section 2: Other meetings. Regular monthly meetings will be scheduled five times during the months of May through September. The date, time and place of these meetings shall be designated by the Board of Directors.

Section 3: Notice. Notice of each meeting shall be given to each member lake association and individual members and organizations by e-mail, U.S. Mail or phone ten days in advance of each meeting.

Section 4: Voting at meetings. Each member association shall have one vote to be cast by an official representative. The official representative shall be determined by the member association. Individual and organizational members are not permitted to vote.

ARTICLE IV – BOARD OF DIRECTORS

Section 1: Board role, size and compensation. The board of Directors comprise directors and officers and shall be responsible for overall policy and direction of ACCL, and may delegate responsibility for day-to-day operations. The Board shall have no fewer than eight (8) and not more than twelve (12) members which will include the officers of the Board: President, Vice President, Secretary and Treasurer. Board members shall receive no compensation other than reasonable expenses, which must be approved by the Board.

Section 2: Board and Officer Elections. Elections of directors and officers, new or current, will occur at the annual meeting and will be done by acclamation unless a voting member requests a secret ballot.

Section 3: Terms. All Board members shall serve three (3) year terms, and are eligible for reelection. Officers shall serve one year terms and are eligible for reelection.

Section 4: Quorum. A quorum shall be at least 50 percent of the Board of Directors.

**Section 5: Vacancies.** When a vacancy on the Board exists resulting in less than eight (8) members, the remaining board members will appoint, at a regular Board meeting, an ACCL member to fill the vacancy. The vacancies will be filled only to the end of the particular Board member's term.

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### **ARTICLE V – OFFICERS AND DUTIES**

**Section 1: Officers.** There shall be four (4) officers of the Association consisting of President, Vice President, Secretary and Treasurer.

**Section 2: Duties.** All officers shall be responsible for performing the duties of their respective offices as follows:

- a. **PRESIDENT**. Conduct all meetings of the membership and the Board of Directors and prepare and distribute all agendas.
- b. **VICE PRESIDENT**. Perform the duties of the president in the absence, resignation or incapacity of that person.
- c. **SECRETARY**. Keep records of the proceedings of all meetings of membership and the Board of Directors. Maintain the official roster of membership, mailing and distribution lists.
- d. **TREASURER**. Be responsible for the receipt, deposit, withdrawal and dispersal of all funds. Notify member associations regarding annual dues as established by the board. Make a financial report at each Board and membership meeting and an annual financial report to the annual meeting.

### **ARTICLE VI – FISCAL AND ADMINISTRATIVE YEAR**

**Section 1:** The administrative, membership and fiscal year shall be May 1 to April 30. Dues are payable upon notice to member associations by the treasurer.

### **ARTICLE VII – QUORUM**

**Section 1:** At least fifty (50) per cent of the member lake associations must be represented at the annual meeting or regular meeting to constitute a quorum.

### **ARTICLE VIII – COMMITTEES**

**Section 1: The Board may create committees and appoint committee chairs as needed. The committee chair reports directly to the Board President.**

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**ARTICLE IX – AMENDMENTS TO THE BYLAWS**

**Section 1: The Board of Directors may propose an amendment to the Bylaws by a resolution setting forth the proposed changes and submit them for adoption at a regular meeting of the member lake associations.**

**Section 2: Ten (10) percent of the member lake associations in good standing may propose an amendment to the Bylaws by filing a petition with the Board of Directors. The proposed changes will then be submitted for adoption at a regular meeting of the member lake associations.**

**Section 3: Required notice of a meeting and quorum will be as defined in Article III, Section 3 and Article VII, Section 1 of these Bylaws.**

**Section 4: A simple majority of member lake associations present at the meeting is required for approval and adoption of the proposed amendment to the Bylaws.**

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**We, the undersigned President and Secretary of the Association of Cass County Lakes, have executed this Amendment, approved by a majority vote of the member lake associations at a Membership Meeting on May 26, 2017.**

**President: \_\_Linda Blake\_\_\_\_\_**

**Secretary: \_\_Maggie McGill\_\_\_\_\_**

**Date: \_\_May 30, 2017\_\_\_\_\_**

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